



**HULL PROPOSAL FORM (SMALL CRAFT)**

**Details of Proposer**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Office: \_\_\_\_\_ Home: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Occupation: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Insurance is to be for 12 months from: \_\_\_\_\_

Finance/mortgage company: \_\_\_\_\_ Owner's Nationality: \_\_\_\_\_

**Details of Vessel**

Name of vessel: \_\_\_\_\_ Type – Motor/Sail \_\_\_\_\_

Port of Registry: \_\_\_\_\_

Builders: \_\_\_\_\_ Year Built: \_\_\_\_\_ Licence No.: \_\_\_\_\_

Material of hull (if wood state method of construction) : \_\_\_\_\_

Material of Mast, Rigging and Sails : \_\_\_\_\_

Length: \_\_\_\_\_ Beam: \_\_\_\_\_ Draft: \_\_\_\_\_ Tonnage: \_\_\_\_\_

Make of engine(s): \_\_\_\_\_ Horsepower of each: \_\_\_\_\_

Engine number(s): \_\_\_\_\_

Maximum Design Speed: \_\_\_\_\_ Fuel used: \_\_\_\_\_

Type of engine: Inboard  Outboard  Single  Twin

Surface Drive: Yes  No

**Insured Values**

Schedule of Insurance	Insured Value	Purchase Date	Purchase Price
Hull and equipment including inboard engine (if any)			
Outboard motor(s) to parent vessel			
Dinghy/tender to parent vessel N.B. (Must be permanently marked with name of parent vessel)			
Outboard Motor(s) to dinghy/tender			
Special equipment – Please attach list with values			
<b>Total Sum to be insured</b>		Not Applicable	Not Applicable

# Tugu Insurance Company Limited

1. Type of insurance cover is required? \_\_\_\_\_
2. Do you wish in addition to cover? \_\_\_\_\_
 

Masts, spars and sails against racing risks	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If "Yes", Please state total replacement value of these items: _____				
Waterskiing, aquaplaning or any similar sport?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If "Yes", please advise type of activities (e.g. Wake boarding, doughnuts, banana boats, waterskiing etc.) and limit of liability: _____				
Outboard motors against dropping or falling overboard?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
3. Limit of Third Party Liability is required? \_\_\_\_\_
4. How many years experience have you had in handling craft? State if permanent, professional, or other crew will be employed: \_\_\_\_\_
5. What accidents/incidents/losses or insurance claims have happened during the past five years in connection with any vessel you have sailed or owned?  
\_\_\_\_\_
6. Have you had insurance for any vessel? If so, please state what reason:
 

(a) Declined? _____	(b) Cancelled? _____
---------------------	----------------------
7. Is the vessel used for private pleasure purposes only? Yes  No   
 Is the vessel used for corporate entertainment? Yes  No   
 (\* We are not prepared to accept the vessel which is used for paid charter and/or as a house boat.)
8. What cruising range is to be covered? \_\_\_\_\_
9. Will any major alterations or major repairs take place within the next 12 months? \_\_\_\_\_
10. Where does the vessel usually moor when not in use? \_\_\_\_\_
11. Please give details of moored security and precautions taken against the vessel being stolen:  
\_\_\_\_\_
12. Details of fire extinguisher system: \_\_\_\_\_
  - Please advise if vessel is fitted with an automatic or manual fixed fire fighting system in the engine room/space. Please including the location of the manual operating controls - if fitted: \_\_\_\_\_
  - If vessel has a galley, please advise what fire fighting systems are installed in this area: \_\_\_\_\_
  - Please advise the number of hand held fire extinguishers on board and their locations: \_\_\_\_\_

Please note that insurance company requirements for fire fighting or preventative systems vary. You must check that your system complies with Underwriters requirements and ensure that it is fully serviced and operational at all time.
13. Has the vessel been surveyed by a qualified surveyor? If so, please provide a copy: Yes  No

**Commission Disclosure**

The Proposer understands, acknowledges and agrees that, as a result of the Proposer purchasing and taking up the policy issued by Tugu Insurance Company Limited (“the Company”), the Company will pay the authorized insurance broker commission during the continuance of the policy including renewals, for arranging the said policy. Where the Proposer is a body corporate, the authorized person who signs on behalf of the Proposer further confirms to the Company that he or she is authorized to do so.

The Proposer further understands that the above agreement is necessary for the Company to proceed with the application.

**佣金披露**

投保人明白、確知及同意，德高保險有限公司（“本公司”）會就申請人購買及接受其簽發的保單，於保單有效期內（包括續保期）向負責安排有關保單的獲授權保險經紀支付佣金。假如投保人為法人團體，代表投保人簽署的獲授權人員須向本公司確認他/她已獲該法人團體授權。

投保人亦明白本公司必須取得投保人以上的同意，才可以處理其保險申請。

**Declaration**

All material facts must be disclosed to Underwriters whether or not the subject of a specific question above. A material fact is one which a prudent Underwriter would regard as likely to influence the acceptance or assessment of the proposal. Non-disclosure or misrepresentation of a material fact may result in the insurance being void. If you are in any doubt whether facts would be considered material, you should disclose them. Should something become known or a matter arises during the currency of your insurance which could be considered to be a material fact this should also be advised to Underwriters immediately.

We/I declare that the particulars and answers are correct and complete in every respect to my knowledge and belief. We/I agree that this proposal and declaration shall form the basis of the contract of insurance between me and the Underwriters if a policy is issued.

Signature of Proposer :

\_\_\_\_\_

Date:

\_\_\_\_\_

Full Name :

\_\_\_\_\_

## Personal Information Collection Statement

**Tugu Insurance Company Limited ("the Company")** may collect personal information to enable the Company to carry on insurance business. The personal information may be used for the following purposes of:

- a. processing and assessing of applications for any insurance products and daily operation of the related services;
- b. any alterations, variations, cancellations or renewal of any insurance and related services;
- c. any claims or investigation or analysis of such claims;
- d. exercising any right under the insurance policy including right of subrogation, if applicable;
- e. meeting the requirements under any law and regulation, requests from regulators, industry bodies, government agencies and court order; and
- f. any activities directly relating to the above purposes.

The information you provide to the Company may be provided or transferred to the following parties in Hong Kong or overseas for the purposes set out in the above paragraph:

- a. any agent, contractor or third party service provider who provides administrative, telecommunications, computer, payment, debt collection, data processing or storage or related services or any other company carrying on insurance or reinsurance related business, or an intermediary, or a claim or investigation or other service provider providing services relevant to insurance business, for any of the above or related purposes;
- b. any association, federation or similar organization of insurance companies ("Federation") that exists or is formed from time to time for any of the above or related purposes or to enable the Federation to carry out its regulatory functions or such other functions that may be assigned to the Federation from time to time and are reasonably required in the interest of the insurance industry or any member(s) of the Federation;
- c. any members of the Federation by the Federation for any of the above or related purposes;
- d. regulators;
- e. lawyers;
- f. auditors; and
- g. any party under a duty of confidentiality to the Company including a group company of the Company which has undertaken to keep such information confidential.

If you do not agree to the use of your personal data for above purposes, it would not be possible for the Company to process your application and render the services.

You may seek access to and to request correction of any personal information concerning yourself held by the Company subject to payment of an administrative fee. Requests for such access or correction can be made in writing to the Data Protection Officer, Tugu Insurance Company Limited, 28/F, China Online Centre, 333 Lockhart Road, Wanchai, Hong Kong.

(If there is any inconsistency between the English and Chinese version of this Personal Information Collection Statement, the English version shall prevail.)

## Privacy Policy Statement

**Tugu Insurance Company Limited (the "Company")** is committed to full compliance with the requirements of the Personal Data (Privacy) Ordinance, Cap.486 ("the Ordinance") in respect of the collection, use, retention and disclosure of personal information.

At all times, the Company shall endeavour to ensure all collection and/or storage and/or transmission and/or usage of personal data from individuals be done in accordance with the obligations and requirements of the Ordinance. In doing so, the Company will ensure that staff involved in handling personal data comply with the strictest standards of security and confidentiality.

We collect personal data in a number of ways. The most common circumstances in which we collect personal data are when you enquire about products we offer, you apply for an insurance product, or make a claim.

The types of personal data we collect from you will depend on the circumstances in which that information is collected. We may collect details including your name, HKID, date of birth, contact details and other personal data which is relevant to the insurance product you are applying for or the claim you are making.

The purposes for which your personal data will be used will depend on the circumstances in which that personal data is collected. We will inform you of the purposes for which we intend to use your personal data in the Personal Information Collection Statement at or before the time we collect your personal data.

Generally, we may use your personal data for the purpose for which you provided it to us; for the purposes which are directly related to the purposes for which you provided it to us; and any other purposes to which you have consented.

Your personal data may be provided or transferred to other third party. The third parties to whom your personal data will be disclosed will depend on the purposes for which that personal data is used. We will inform you of the third parties to whom your personal data will be disclosed in the Personal Information Collection Statement at or before the time we collect your personal data.

Generally, we may disclose your personal data as necessary for the purpose for which you provided it to us; for the purposes which are directly related to the purposes for which you provided it to us; and any other purposes to which you have consented.

In exceptional circumstances, we may be required or permitted by law to disclose personal data, for example to law enforcement authorities or to prevent a serious threat to public safety.

We will only retain the personal data for as long as it is necessary to fulfill the original or directly related purposes for which such data was collected, unless the personal data need to be retained to satisfy any applicable statutory, contractual or tortious obligations.

Under the Ordinance, individuals have the right to request access to and correction of their personal data held by the Company. Should you wish to access or correct your personal information held by us, please present your enquiry by writing to the Data Protection Officer of the Company at 28/F, China Online Centre, 333 Lockhart Road, Wanchai, Hong Kong. Any requests or access to and correction of personal information will be dealt with promptly and we will use our best endeavours to handle such requests before the expiry of 40 days maximum. A reasonable fee may be charged to offset the Company's administration and actual costs incurred in the complying with your data access request.

(If there is any inconsistency between the English and Chinese version of this Privacy Policy Statement, the English version shall prevail.)

Mar 2017

**個人資料收集聲明**

**德高保險有限公司**(「**本公司**」)會收集個人資料以經營保險業務。個人資料會被用作下列用途：

- a. 處理及評估任何保險產品的申請和相關服務的日常運作；
- b. 修改、變更、取消或更新任何保險和相關服務；
- c. 任何申索或調查或分析有關申索；
- d. 如適用，行使任何保險單內訂明的權利，包括代位權；
- e. 符合任何法例和附屬法例的規定，監管機構、行業團體和政府代理的要求及法庭命令；及
- f. 任何與上述用途直接有關的活動。

本公司可就上一段列明的用途把閣下給予本公司的資料提供或轉交至以下列在香港境內或海外的各方：

- a. 任何代理、承包商或第三方服務供應商，包括提供行政、電訊、電腦、付款、收債、數據處理或儲存或相關服務的供應商，或任何其他經營保險或分保相關業務的公司、或中介人、或提供申索或調查或其他提供與保險業務有關的服務供應商，作任何上述或相關的用途；
- b. 任何已成立或不時成立的協會、聯會或與保險公司相似的組織(「聯會」)作任何上述或相關的用途，或協助聯會履行其規管職責或其他不時獲分配的職責，而該等職責乃是為了保險行業或聯會任何會員的利益而合理地要求；
- c. 聯會任何成員由聯會作任何上述或相關用途；
- d. 監管機構；
- e. 律師；
- f. 核數師；及
- g. 任何一方對本公司有保密責任，包括承諾將該等資料保持機密的本公司集團公司。

如閣下不同意使用其個人資料作上述用途，本公司則無法處理閣下的申請和提供服務。

閣下可查閱和更正本公司持有有關閣下的任何個人資料。閣下可就有關查閱和更正的要求致函至香港灣仔駱克道333號中國網絡中心二十八樓德高保險有限公司資料保障主任。本公司有權收取相關的行政費用。

(若此個人資料收集聲明之中、英文版本有歧異之處，應以英文版為準。)

**私隱政策聲明**

**德高保險有限公司**(「**本公司**」)致力恪守第486章《個人資料(私隱)條例》(「**條例**」)有關收集、使用、保留和披露個人資料的規定。

本公司將無時無刻盡力確保所收集及/或儲存及/或傳送及/或使用的所有個人資料，須遵照條例規定的責任和要求處理。在執行上，本公司將確保負責處理個人資料的員工遵守最嚴格的保安及保密標準。

我們以多個途徑收集個人資料，當中最常見的情況包括當閣下查詢本公司提供的產品、向本公司申請保險產品或提出申索時。

我們向閣下收集個人資料所屬的類別，視乎該資料是在甚麼情況下收集，可能包括閣下的姓名、香港身份證號碼、聯絡詳情及與閣下申請的保險產品或閣下的索償相關的其他個人資料。

閣下的個人資料用作甚麼用途視乎收集該資料的情況而定。我們會於收集閣下的個人資料時或之前，在「個人資料收集聲明」內通知閣下我們打算使用其個人資料的用途。

一般而言，我們可使用閣下的個人資料作閣下提供有關資料予我們的用途、與該等用途直接相關的用途及任何其他閣下已同意的用途。

我們可提供或轉交閣下的個人資料至其他第三方。我們向哪些第三方披露閣下的個人資料，視乎該資料被用作甚麼用途。我們會於收集閣下的個人資料時或之前，在「個人資料收集聲明」內通知閣下我們打算向哪些第三方披露閣下的個人資料。

一般而言，我們可因應閣下提供有關資料予我們的用途、與該等用途直接相關的用途及任何其他閣下已同意的用途的需要而披露閣下的個人資料。

在特殊情況下，我們可因應法律規定或准許，如按照執法機關的要求或為防止危害公眾安全，披露有關個人資料。

我們保留有關個人資料的時間並不會長於達致收集該等資料原來或直接相關的用途，除非個人資料須受任何適用的法定、合約或侵權責任的規限而被保留。

根據條例規定，個人有權要求查閱和更正本公司持有關於其本人的個人資料。若閣下欲查閱或更正本公司持有關於其本人的個人資料，請致函至香港灣仔駱克道333號中國網絡中心二十八樓德高保險有限公司資料保障主任表達有關要求。我們會將盡快處理任何關於查閱或更正個人資料的要求，並盡力於收到有關要求的40天限期內予以回覆。本公司或會收取合理的費用作行政和實際成本以便處理閣下的有關要求。

(若此私隱政策聲明之中、英文版本有歧異之處，應以英文版為準。)

2017年3月